

Welcome to Summit Off Duty Services!

We're glad to have you on our team.

Here are the steps to get you started. We suggest signing up on a personal device as law enforcement agency-issued devices often have stringent firewalls that make it hard to access our officer portal. After you've established an account on the Summit Officer Portal, you'll need to download the RollKall app. RollKall is the mobile platform Summit uses to coordinate off-duty jobs.

STEP 1 Get Summit Certified & Set Up Your Profile

- ✓ Go to SummitOfficers.com to sign up
- ✓ Add your email and create a password to get started
- ✓ Provide contact information and department profile details to create an account
- ✓ Update contract forms by clicking agree, then click save and continue to proceed
- ✓ Enter your Social Security Number
- ✓ Review and complete the contract forms

To finalize account set up, click FINISH in the upper right-hand corner.

STEP 2 Download the Rollkall App & Create an Account

- ✓ Download the RollKall app from the Apple App Store or Google Play
- ✓ To sign up with RollKall, a completed verification form with supervisor signature is required. You'll need to provide
 - Badge or unique employee ID number
 - Supervisor's department email address
 - A referral code is NOT required
- ✓ Check email for email verification link

Once your profile is complete, you can set up RkPay to get paid via direct deposit by customers who are RkPay users.

STEP 3 Sign in & Get Assigned

Scheduling and assignment information regarding off-duty opportunities will be posted to RollKall.

RollKall makes it easy to:

- Find and apply for local off-duty jobs
- Apply for and track off-duty work
- Get instructions for each job
- Chat with fellow officers on the same detail
- Clock hours
- Access insurance
- Generate tax documentation

Customer Support

For help with the RollKall app, visit support.rollkall.com or email support@rollkall.com

You can access the Summit Communications Center 24/7 at 972-427-1320 or call Alicia Armstrong, head of agency relationships, at 972-849-0352.